

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

February 3, 2011

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Division of Occupations and Professions, Frankfort, KY on February 3, 2011.

MEMBERS PRESENT

Kelly Nash, Chair
Dale Lynn
Rhonda Edwards
Camille Skubik-Peplaski
Creasa Reed

OCCUPATIONS AND PROFESSIONS STAFF

Julie Jackson, Board Administrator
David Garr, Acting Executive Director

OTHERS

Jim Grawe, Office of the Attorney General

MEMBERS ABSENT

Laura Strickland
Paul Wingate

Kelly Nash, Chair, called the meeting to order 10:27 A.M.

Approval of Minutes

Minutes of the January 6, 2011 meeting were presented for the Board's review. Camille Skubik-Peplaski made a motion to approve the minutes as amended. The motion, seconded by Rhonda Edwards, carried.

Financial Statements & Legal Fees

The Board reviewed the financial statements for the months ending January 31, 2011 and legal fees for the month of December, 2010. Rhonda Edwards made a motion to approve the financial statements and legal fees. The motion, seconded by Dale Lynn, carried.

Director's Report

MOA – A discussion was held regarding the MOA. Mr. Grawe will make addition to document regarding thirty (30) day cancellation right of the Board and forward to Mr. Garr. Mr. Grawe made a recommendation to approve the MOA as amended. A motion was made by Dale Lynn to approve the MOA. The motion, seconded by Camille Skubik-Peplaski, carried. Ms. Nash asked if the higher administrative fees are now in effect. Mr. Garr advised that they are and would be even if the MOA was never signed.

Mr. Garr advised that he and Ms. Tivitt, Executive Director will split the responsibilities of the Boards serviced by the Office of Occupations and Professions.

Old Business

DPAM review – Ms. Edwards shared her concern that the DPAM applications are too much for one person to review. Applications will be split between four board members to address the concern.

Website changes – A discussion was held. No action taken.

Roles and Responsibilities of Board members – Deferred until the March meeting.

Review of KBLOT retreat – A discussion was held. No action taken.

New Business

Three month goals – The Board reviewed the three month goals. Crease Reed, Dale Lynn and Kelly Nash will make up the committee to determine KBLOT processes. It was requested that a current orientation packet be forwarded to the committee for review.

Rhonda Edwards, Camille Skubik-Peplaski, and Laura Strickland will make up the committee to create a DPAM process.

Crease Reed will research the OT best practices of neighboring states by reviewing their websites.

Dale Lynn and Rhonda Edwards will give presentations at Brown Mackie College, Spalding University, Jefferson County Tech School and Madisonville.

Dale Lynn and Camille Skubik-Peplaski will work on a KET presentation. Crease Reed will contact KET to inquire of process for scheduling the presentation.

Application for Jay Towler - The application was reviewed, discussed and approved.

Email from Angela Zweydorff regarding myofascial release – The email was discussed and it was requested that the question and answer be added to the new declaratory statement section on the website.

Orientation packet – The processes committee will review the packet and determine if additional information should be included.

Mission statement logo – A discussion was held. Dale Lynn will email Laura Strickland regarding a draft of the logo. Mr. Lynn will also speak with his daughter to see if she is interested in drafting the logo.

Email from Diane Wood – A discussion was held. Ms. Jackson will respond to Ms. Wood.

Review website – Discussed under old business.

A motion was made by Dale Lynn to go into closed session. The motion, seconded by Camille Skubik-Peplaski, carried.

A motion was made by Dale Lynn to return to open session. The motion, seconded by Camille Skubik-Peplaski, carried.

Pending Complaints –

2010-03 – Ms. Nash recused herself from the discussion and left the room. The investigative report was reviewed by the Board Attorney and Case Manager. The Committee made a motion to file formal charges. The motion, seconded by Crease Reed, carried.

2011-01 – The committee made a motion that an investigation be completed by the Office of the Inspector General. The motion, seconded by Camille Skubik-Peplaski, carried.

2011-02 – A motion was made by Dale Lynn to initiate an investigation. The motion, seconded by Camille Skubik-Peplaski, carried. Mr. Grawe will request records.

Electronic Application Approval

A motion was made by Rhonda Edwards to approve the applications and audits. The motion, seconded by Camille Skubik-Peplaski, carried.

Application Approval

A motion was made by Rhonda Edwards to approve the applications as presented at today's meeting. The motion, seconded by Camille Skubik-Peplaski, carried.

OT/L: McKaelyn Faubion, Melanie Hartley, Laura Karr

OT/L from another state: Kimberly Dewey, Lynda Lackey, Brian Murphy, Jamie Kostrzebski

OTA: Jay Towler, Katie Cullen, Justin Lewis, Yoshimi Zoeller, Stacey Lewis

OTA from another state: Lori Underhill, Sarah Rush, Natina Radcliffe

Reinstatements: Tammie McDowell, Shelly White, Janet Spencer, Kirby Chaapel

Temporary Permits: Amanda Black, Lauren Adams, Heather Smith, Jessica Frazier, Carrie Smith, Camie Payton, Ashley Nusz

DPAM Application Approval

A motion was made by Camille Skubik-Peplaski to approve the applications as presented, including a November course held at Spalding University. The motion, seconded by Creasa Reed, carried.

DPAM Specialty Certification: Stephanie Campbell, Tiffany Haverly, Ashley Cecil

DPAM Supervisors: Carolyn Lawson, Allerie Schneider

Continuing Education Approval

A motion was made by Camille Skubik-Peplaski to approve the applications as presented. The motion, seconded by Creasa Reed, carried.

Electronically Approved Courses:

Memory, Aging & Sleep

Diabetes, Obesity & Heart Disease

The Education Continuum: Pump Up the Volume

Wheelchair and Bed Positioning for the Geriatric

Approval of Travel and Per Diem

A motion was made by Dale Lynn to approve travel and per-diem for today's meeting. The motion, seconded by Rhonda Edwards, carried.

Adjournment

With all business completed, the meeting adjourned at 1:00 p.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 10:00 a.m. March 3, 2011 at the Office of Occupations and Professions, Frankfort, KY.

Approved by the Board

Board Chair